

Request for the reimbursement of expenditure incurred on ILA Lectures

I have incurred following expenditure on lectures delivered under ILA Lectures Scheme at
(Institute visited):

Travel expenditure: Rs. (Mode of travel:)

Other expenditure: Rs. (Indicate if any)

Total expenditure: Rs.

Please reimburse the amount by cheque / electronic transfer

Drawn in favor of

Payable at

Bank details

Account number:

I have not claimed this expenditure from any other source.

Pre-receipt for the reimbursement of expenditure incurred on ILA Lectures

I have received Rs. by cheque / DD / electronic transfer
from Indian Laser Association towards reimbursement of expenditure incurred on the lectures
delivered under ILA Lectures Scheme.

Signature:

Date:

Name:

Address:

Please send this form along with feedback form on lectures to:

Mr. P Saxena Treasurer, ILA C-block, LSED, RRCAT, P.O. CAT, INDORE 452013 Ph. 0731-2442467, Fax: 0731-2442400 Email: psaxena@rrcat.gov.in
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